



MARYLAND MILITARY AND CIVILIAN SPOUSES' CLUB (MMSCS) SCHOLARSHIP APPLICATION – HIGH SCHOOL STUDENT

The Fort Meade Officers' Spouses' Club, doing business as the Maryland Military and Civilian Spouses' Club will award one or more financial scholarship(s) for academic achievement to deserving college-bound high school students.

ELIGIBILITY:

- All applicants must possess a valid military dependent identification card **or** be the dependent of a MMSCS member.
- Applicants for all scholarships must also meet at **LEAST ONE** of the following criteria:
 - Military Sponsor must be a current or retired U.S. Military Service Member assigned to, attached to, or working in Maryland.
 - Applicant is a member or has a parent who is a member of the MMSCS in good standing as of January 1, 2025.
 - Applicant has another affiliation with Maryland's Military community - Please describe in Part 2 of the application ("Sponsor Information"). Approval is at the discretion of the scholarship committee.
- Applicants must be enrolled in an accredited post-secondary institution as a full-time student for the 2025-2026 academic school year prior to May 2025.
- Active Duty and Retired Service Members are ineligible for MMSCS Scholarships.
- Additional requirements for specific scholarships are as follows:
 - **MMSCS Merit Scholarships:** Applicants must have a high school cumulative Grade Point Average (GPA) of 3.0 or above on a 4.0 scale.
 - **MMSCS Family Member Scholarship:** Awarded to an applicant who is an immediate family member of a member of the MMSCS in good standing as of January 1, 2025. Community service activities will be heavily weighted.
 - **Etta Baker Memorial Technology Scholarship:** Awarded to a well-rounded, high-achieving applicant pursuing a degree in a field related to technology, engineering, or math. The applicant must be attending a four-year college/university.
 - **The Debbie Alexander STEM Scholarship:** Applicants must be accepted into or attending an accredited institution with a declared major or study of emphasis in science, technology, engineering, or math.

SUBMISSION REQUIREMENTS:

- Applications may be submitted via United States Mail addressed to "Director of Scholarships, P.O. Box 280, Fort Meade, MD 20755" **OR** scanned into a single PDF document and submitted via email to scholarships.ftmosc@gmail.com. NOTE: If your application is submitted electronically, official transcripts must be sent separately.
- Regardless of submission method, applications must be **RECEIVED NO LATER THAN MAY 31, 2025**.
- Applications must be **complete, accurate, legible, and must include all necessary signatures**. Submission of incomplete, inaccurate, illegible and/or unsigned applications may result in disqualification and/or scholarship forfeiture.
- To ensure your application is complete, please fill in all the information requested. If additional space is needed for any section, please use a separate sheet of paper and label the information accordingly.
- To ensure your application is legible, please type and/or use black ink.
- Please do not send documents that have not been requested (e.g. resumes, copies of awards).
- Essays must conform with the established requirements related to length and formatting.
- Two letters of recommendation are required. See checklist on Page 2 for details.
- Please remember to sign the Scholarship Application Declaration and to ensure that your sponsor also signs it. (If your sponsor is unable to sign the form, please contact scholarships.ftmosc@gmail.com for guidance.)

GUIDELINES:

- Scholarships are awarded based on scholastic achievement and school and community involvement.
- Financial need is not considered.
- All scholarship funds will be sent directly to the accredited institution after the Director of Scholarships receives enrollment verification from the institution. Awards will be paid in a single installment.
- If a scholarship recipient does not ultimately attend the institution, or withdraws prior to completion of the school year, any and all unapplied funds are forfeited and must be repaid to MMCSC by either the institution or the awardee.
- Awards can only be used towards tuition, academic fees, books, room and board. Awards may not be used for personal expenses.

HIGH SCHOOL STUDENT APPLICATION CHECKLIST

Please use the checklist below to verify that your application is complete; you should also keep a copy for yourself.

- Completed Scholarship Application
- Academic record form signed by guidance counselor (Part 9 of this application)
- Copy of official high school transcripts, sealed (official digital transcripts are acceptable - send to scholarships.ftmosc@gmail.com)
- SAT and/or ACT scores (if available*)
- Confirmation of Sponsor's Military Affiliation (A printout from the Defense Manpower Data Center's webpage is preferred - <https://mla.dmdc.osd.mil/mla/#/single-record>. However, a copy of Sponsor's LES and/or DD Form 214 is also acceptable.)
- Essay (350 – 600 words, typed, double-spaced, one-inch margins, Times New Roman, 12-point font)
- Two letters of recommendation dated not earlier than September 1, 2024. One must be from a core teacher (math, science, social studies, language arts). The other may be from another teacher or from a supervisor of a volunteer organization, school-sponsored or church activity, or workplace.
- Signed Scholarship Application Declaration form

PLEASE NOTE:

- Transcripts MUST be provided to verify eligibility, failure to provide official transcripts may result in disqualification.
- Military Dependent ID card must be presented (when applicable) to verify eligibility prior to receipt of a MMCSC Scholarship; do NOT send a copy of the card – winners will show their card prior to receiving an award.
- Please spell out non-common acronyms.
- Applicants will not be penalized if they were unable to take the SAT or ACT.

APPLICATIONS MUST BE RECEIVED BY MAY 31, 2025

Mail completed application to:

**Director of Scholarships
P.O. Box 280
Fort Meade, MD 20755**

OR submit via e-mail as one PDF to:

scholarships.ftmosc@gmail.com

Please contact the MMCSA Director of Scholarships with any questions.

scholarships.ftmosc@gmail.com.

PART 1: APPLICANT INFORMATION

First Name: _____ Last Name: _____

Street Address: _____ Suite/Apt #: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Home Phone: _____ Cell Phone: _____

High School Name: _____

High School Address: _____

City: _____ State: _____ Zip: _____

High School Expected Graduation Date: _____

PART 2: SPONSOR INFORMATION

First Name: _____ Last Name: _____

Street Address: _____ Suite/Apt #: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Home Phone: _____ Cell Phone: _____

Current Duty Station (if applicable): _____

Address of Duty Station (if applicable): _____

Current or Last Rank Held: _____ Relationship to applicant: _____

Branch of Service (check one):

Air Force Army Coast Guard Marine Corps Navy Space Force DOD Civilian

Other _____

If applicable, name of parent who is a member of the MMCSA: _____

Applicant, please use this space to briefly describe your affiliation with the Maryland military community and/or MMCSA in order for the Scholarship Committee to verify your eligibility for our scholarships.

PART 3: EDUCATIONAL PLANS

Accredited college(s) to which you have applied

City

State

PART 4: AWARDS & HONORS

Mark the corresponding grade level and list any academic distinctions or honors you have received since 9th grade including school, church, and community. (Ex. Honor Roll)

Grade Level

9

10

11

12

Award, Honor, or Academic Distinction

9	10	11	12	Award, Honor, or Academic Distinction

PART 5: EXTRACURRICULAR ACTIVITIES

Mark the corresponding grade level and list your extracurricular activities (sports, band, performing arts, church group, civic, etc.). Include specific events and/or major accomplishments such as commendations, positions held, etc. not included in Part 4.

<i>Grade Level</i>				<i>Award, Honor, or Academic Distinction</i>
<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PART 6: VOLUNTEER EXPERIENCE

List all your volunteer (unpaid work) experiences since 9th grade up to the present.

<i>Dates</i>	<i>Organization</i>	<i>Your Duties/Accomplishments</i>	<i>Total Hours</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PART 7: WORK EXPERIENCE

List all your paid work experiences since high school (or the last 5 years, whichever is appropriate) up to the present.

<i>Dates</i>	<i>Employer</i>	<i>Your Duties</i>	<i>Hrs/Week</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PART 8: APPLICANT ESSAY

Please submit a typed double-spaced essay, in 12-point Times New Roman font. The essay should be **no less than 350 words and no more than 600 words** and should address **BOTH** the following points:

Describe your personal goals and explain how furthering your education will help you to accomplish these goals.

AND

Explain how being part of a military/government community has impacted your goals and objectives.

PART 9: ACADEMIC RECORD

The following information must be completed by your high school Guidance Counselor (if applicable). Due to the pandemic, applicants will not be penalized if they were unable to take the SAT or ACT.

High School: _____

Cumulative Unweighted GPA is _____ based on (number of) _____ semesters.

Number of times on High School Honor Roll: _____

Senior year unweighted GPA: _____

Current class ranking: _____

SAT Scores:

Date Taken: _____ Critical Reading: _____ Math: _____ Writing: _____

Date Taken: _____ Critical Reading: _____ Math: _____ Writing: _____

Date Taken: _____ Critical Reading: _____ Math: _____ Writing: _____

ACT Scores:

Date Taken: _____ English: _____ Math: _____ Reading: _____ Science: _____

Composite Score: _____

Date Taken: _____ English: _____ Math: _____ Reading: _____ Science: _____

Composite Score: _____

Date Taken: _____ English: _____ Math: _____ Reading: _____ Science: _____

Composite Score: _____

Guidance Counselor's Name

Guidance Counselor's Signature

Date

Maryland Military and Civilian Spouses' Club Scholarship Applicant Declaration

By applying for a Maryland Military and Civilian Spouses' Club Scholarship, I understand and agree to the following:

1. Scholarship funds awarded by MMCSA are restricted to the payment of tuition, academic fees, books, room and board.
2. Scholarship funds are intended for payment to accredited post-secondary institutions for the 2025-2026 academic year. If I fail to enroll, or withdraw prior to completion of the academic year, any and all unused scholarship funds will be returned to MMCSA.
3. Scholarship awards will be paid only to the accredited post-secondary institution, not to the scholarship recipient.
4. If I accept an appointment to a military service academy or receive full coverage of my educational expenses (tuition, academic fees, books, room and board) through any means, I will be ineligible for a MMCSA Scholarship award. These include but are not limited to, the following: a full scholarship from a post-secondary institution; benefits from the Yellow Ribbon Program; Post-9/11 GI Bill benefits; Military Spouse Career Advancement Accounts Program (MyCAA) aid; or financial aid from any other scholarship program(s).
5. MMCSA is authorized to use my name, image and likeness in announcing and promoting their scholarship program (e.g. publication in media outlets, including print, newspapers, magazines, radio, television, MMCSA scrapbooks, the MMCSA web page, the MMCSA Facebook page, social media platforms, etc.)
6. MMCSA is solely responsible for the selection of the scholarship winners and its decision is final.
7. The school or institution of higher education that I attend (or propose to attend) is authorized to release information concerning my enrollment status and academic standing to MMCSA for use in administering my scholarship award.
8. The content of my application is correct and complete. Inaccurate and/or incomplete applications will result in disqualification and/or scholarship forfeiture.

Signature of Applicant

Date

Signature of Military or MMCSA Sponsor

Date