



## MARYLAND MILITARY AND CIVILIAN SPOUSES' CLUB (MMSC) SCHOLARSHIP APPLICATION – COLLEGE STUDENT

The Fort Meade Officers' Spouses' Club, doing business as the Maryland Military and Civilian Spouses' Club will award one or more financial scholarships for academic achievement to deserving students enrolled full-time in an accredited post-secondary institution, college, or university.

### ELIGIBILITY:

- All applicants must possess a valid military dependent identification card **or** be the dependent of a MMSC active member.
- Applicants for all scholarships must also meet at **LEAST ONE** of the following criteria:
  - Military Sponsor must be a current or retired U.S. Military Service Member assigned to, attached to, or working in Maryland.
  - Applicant is a member or has a parent who is a member of the MMSC in good standing as of January 1, 2025.
  - Applicant has another affiliation with Maryland's Military community - Please describe in Part 2 of the application ("Sponsor Information"). Approval is at the discretion of the scholarship committee.
- Applicants must be enrolled in an accredited post-secondary institution as a full-time student for the 2025-2026 academic school year prior to May 2025.
- Active Duty and Retired Service Members are **ineligible** for MMSC Scholarships.
- Previous scholarship recipients are ineligible. (Awardees can only receive one MMSC/FMOSC scholarship for post-secondary education.)
- Additional requirements for specific scholarships are as follows:
  - **MMSC Merit Scholarships:** Applicants must have a cumulative Grade Point Average (GPA) of 3.0 or above on a 4.0 scale, from an accredited institution.
  - **MMSC Family Member Scholarship:** Awarded to an applicant who is an immediate family member of a member of the MMSC in good standing as of January 1, 2025. Community service activities will be heavily weighted.
  - **Etta Baker Technology Scholarship:** Awarded to a well-rounded, high-achieving applicant pursuing a degree in a field related to technology, engineering, or math. The applicant must be attending a four-year college/university.
  - **The Debbie Alexander STEM Scholarship:** Applicants must be accepted into or attending an accredited institution with a declared major or study of emphasis in science, technology, engineering, or mathematics.

### SUBMISSION REQUIREMENTS:

- Applications may be submitted via United States Mail addressed to "Director of Scholarships, P.O. Box 280, Fort Meade, MD 20755" **OR** scanned into a single PDF document and submitted via email to [scholarships.ftmosc@gmail.com](mailto:scholarships.ftmosc@gmail.com). NOTE: If your application is submitted electronically, official transcripts must be sent separately.
- Regardless of submission method, applications must be **RECEIVED NO LATER THAN MAY 31, 2025**.
- Applications must be **complete, accurate, legible, and must include all necessary signatures**. Submission of incomplete, inaccurate, illegible and/or unsigned applications will result in disqualification and/or scholarship forfeiture.
- To ensure your application is complete, please fill in all the information requested. If additional space is needed for any section, please use a separate sheet of paper and label the information accordingly.
- To ensure your application is legible, please type and/or use black ink.
- Please do not send documents that have not been requested (e.g. resumes, copies of awards).
- Essays must conform with the established requirements related to length and formatting.
- Two letters of recommendation are required. See checklist on Page 2 for details.
- Please remember to sign the Scholarship Application Declaration and to ensure that your sponsor also signs it. (If your sponsor is unable to sign the form, please contact [scholarships.ftmosc@gmail.com](mailto:scholarships.ftmosc@gmail.com) for guidance.)

## **GUIDELINES:**

- Scholarships are awarded based on scholastic achievement and school and community involvement.
- Financial need is not considered.
- All scholarship funds will be sent directly to the accredited institution after the Director of Scholarships receives enrollment verification from the institution. Awards will be paid in a single installment.
- If a scholarship recipient does not ultimately attend the institution, or withdraws prior to completion of the school year, any and all unapplied funds are forfeited and must be repaid to MMCSC by either the institution or the awardee.
- Awards can only be used towards tuition, academic fees, books, room and board. Awards may not be used for personal expenses.

## **COLLEGE STUDENT APPLICATION CHECKLIST**

Please use the checklist below to verify that your application is complete; you should also keep a copy for yourself.

- Completed Scholarship Application
- Copy of official college transcripts, sealed (official digital transcripts are acceptable - send to [scholarships.ftmosc@gmail.com](mailto:scholarships.ftmosc@gmail.com))
- SAT and/or ACT scores (if available\*, for applicants with less than 2 semesters of college)
- Confirmation of Sponsor's Military Affiliation (A printout from the Defense Manpower Data Center's webpage is preferred -<https://mla.dmdc.osd.mil/mla/#/single-record>, however, a copy of Sponsor's LES and/or DD Form 214 is also acceptable)
- Essay (350 – 600 words, typed, double-spaced, one-inch margins, Times New Roman, 12-point font)
- Two letters of recommendation dated not earlier than September 1, 2024 - one *must* be from an academic source, the second may be from a teacher or supervisor of a workplace, volunteer organization, school-sponsored or church activity
- Signed Scholarship Application Declaration form

## **PLEASE NOTE:**

- Transcripts **MUST** be provided to verify eligibility, failure to provide *official* transcripts will result in disqualification.
- Military Dependent ID card must be presented (when applicable) to verify eligibility prior to receipt of a MMCSC Scholarship; do **NOT** send a copy of the card – winners will show their card prior to receiving an award.
- Please spell out non-common acronyms.
- Applicants will not be penalized if they were unable to take the SAT or ACT.

## **APPLICATIONS MUST BE RECEIVED BY MAY 31, 2025**

Mail completed application to:

**Director of Scholarships  
P.O. Box 280  
Fort Meade, MD 20755**

**OR** submit via e-mail as one PDF to:

**[scholarships.ftmosc@gmail.com](mailto:scholarships.ftmosc@gmail.com)**

Please contact the MMCSA Director of Scholarships with any questions.

[scholarships.ftmosc@gmail.com](mailto:scholarships.ftmosc@gmail.com).

**PART 1: APPLICANT INFORMATION**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Suite/Apt #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Name of current collegiate institution enrolled in: \_\_\_\_\_

Institution Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

High School Name: \_\_\_\_\_

High School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

High School Graduation Date: \_\_\_\_\_

**PART 2: SPONSOR INFORMATION**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Suite/Apt #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Current Duty Station (if applicable): \_\_\_\_\_

Address of Duty Station (if applicable): \_\_\_\_\_

Current or Last Rank Held: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_

Branch of Service (check one):

- Air Force      Army      Coast Guard      Marine Corps      Navy      Space Force      DOD Civilian
- Other \_\_\_\_\_

If applicable, name of parent who is a member of the MMCSA: \_\_\_\_\_

Applicant, please use this space to briefly describe your affiliation with the Maryland military community and/or MMCSA in order for the Scholarship Committee to verify your eligibility for our scholarships.

\_\_\_\_\_  
\_\_\_\_\_

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**PART 3: EDUCATIONAL HISTORY**

Accredited college(s) to which you have attended	City	State
_____	_____	_____
_____	_____	_____
_____	_____	_____

**PART 4: AWARDS & HONORS**

Mark the corresponding activity type and list any academic distinctions or honors you have received since high school, or in the last five years, whichever is applicable, including school, church, and community. (Ex. Dean’s List)

<i>Activity Type</i>			<i>Award, Honor, or Academic Distinction</i>
<i>School</i>	<i>Church</i>	<i>Community</i>	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**PART 5: EXTRACURRICULAR ACTIVITIES**

Mark the corresponding activity type and list your extracurricular activities (sports, band, performing arts, church group, civic, etc.). Include specific events and/or major accomplishments such as commendations, positions held, etc. not included in Part 4.

<i>Activity Type</i>			<i>Activity (including commendations, positions held, etc.)</i>
<i>School</i>	<i>Church</i>	<i>Community</i>	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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**PART 6: VOLUNTEER EXPERIENCE**

List all your volunteer (unpaid work) experiences *since* high school (or the last five years, whichever is appropriate) up to the present.

<i>Dates</i>	<i>Organization</i>	<i>Your Duties/Accomplishments</i>	<i>Total Hours</i>
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**PART 7: WORK EXPERIENCE**

List all your paid work experiences since high school (or the last 5 years, whichever is appropriate) up to the present.

<i>Dates</i>	<i>Employer</i>	<i>Your Duties</i>	<i>Hrs/Week</i>
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## **PART 8: APPLICANT ESSAY**

Please submit a typed double-spaced essay, in 12-point Times New Roman font. The essay should be **no less than 350 words and no more than 600 words** and should address **BOTH** the following points:

**Describe your personal goals and explain how furthering your education will help you to accomplish these goals.**

**AND**

**Explain how being part of a military/government community has impacted your goals  
and objectives.**

## Maryland Military and Civilian Spouses' Club Scholarship Applicant Declaration

By applying for a Maryland Military and Civilian Spouses' Club Scholarship, I understand and agree to the following:

1. Scholarship funds awarded by MMCSC are restricted to the payment of tuition, academic fees, books, room and board.
2. Scholarship funds are intended for payment to accredited post-secondary institutions for the 2025-2026 academic year. If I fail to enroll, or withdraw prior to completion of the academic year, any and all unused scholarship funds will be returned to MMCSC.
3. Scholarship awards will be paid only to the accredited post-secondary institution, not to the scholarship recipient.
4. If I accept an appointment to a military service academy or receive full coverage of my educational expenses (tuition, academic fees, books, room and board) through any means, I will be ineligible for a MMCSC Scholarship award. These include but are not limited to, the following: a full scholarship from a post-secondary institution; benefits from the Yellow Ribbon Program; Post-9/11 GI Bill benefits; Military Spouse Career Advancement Accounts Program (MyCAA) aid; or financial aid from any other scholarship program(s).
5. MMCSC is authorized to use my name, image and likeness in announcing and promoting their scholarship program (e.g. publication in media outlets, including print, newspapers, magazines, radio, television, MMCSC scrapbooks, the MMCSC web page, the MMCSC Facebook page, social media platforms, etc.)
6. MMCSC is solely responsible for the selection of the scholarship winners and its decision is final.
7. The school or institution of higher education that I attend (or propose to attend) is authorized to release information concerning my enrollment status and academic standing to MMCSC for use in administering my scholarship award.
8. The content of my application is correct and complete. Inaccurate and/or incomplete applications will result in disqualification and/or scholarship forfeiture.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Military or MMCSC Sponsor

\_\_\_\_\_  
Date